

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, DECEMBER 14, 1964.

The Board of Public Works met in the Office of the Governor, State House, Annapolis, Maryland, on Monday, December 14, 1964.

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
John A. Luetkemeyer, Treasurer.

Also attending the meeting were:

Mr. James P. Slicher, Chief, Budget Bureau, Department of
Budget and Procurement, for Mr. Rennie.
Mr. Albert P. Backhaus, Director, Department of Public Improvements
Mr. Russell H. McCain, Executive Assistant to the Governor.

CONSTRUCTION:

The Board was advised by Mr. Backhaus that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1959
General Construction Loan of 1954	General Construction Loan of 1960
General Construction Loan of 1955	General Construction Loan of 1961
General Construction Loan of 1956	General Construction Loan of 1962
General Construction Loan of 1957	General Construction Loan of 1963
General Construction Loan of 1958	General Construction Loan of 1964,

that full regard was given to the provisions of the Acts of each of the following Laws and the amendments thereto pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959, 1960
and 1961
Chapter 16 of the Acts of 1958, and as amended in 1960
Chapter 804 of the Acts of 1959, and as amended in 1960 and 1961
Chapter 86 of the Acts of 1960, and as amended in 1961, 1962 and 1964
Chapter 885 of the Acts of 1961, and as amended in 1962
Chapter 128 of the Acts of 1962, and as amended in 1963 and 1964
Chapter 903 of the Acts of 1963, and as amended in 1964, and
Chapter 159 of the Acts of 1964,

the significant section in point reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

The Board was also advised by Mr. Slicher that all items submitted and recommended on his Agenda for purchase through the Central Purchasing Bureau have been screened and conform with equipment for which the above Bond Issue Funds were provided.

BOARD OF EDUCATION OF ANNE ARUNDEL COUNTY:

The Secretary advised the Board that a letter, dated December 7, 1964, had been received from Mrs. Virginia D. Moore, Supervisor of Elementary Instruction for Anne Arundel County. Mrs. Moore stated that she is the co-author of certain books which are used by the Anne Arundel County Board of Education and was so notifying the Board in accordance with the provisions of Article 19A, Section 2, (Conflict of Interest), of the Annotated Code of Maryland (1957 Edition).

The Board accepted this information and ordered it filed.

BONDS:

In accordance with the provisions of Section 6 of the General Construction Loan Laws, the Department of Public Improvements, under agenda Item M-4-A, submitted the following listing of appropriations with unencumbered balances remaining which are certified to be complete as of this date:

General Construction Loan of 1961 --

Item 89 - Maryland School for the Deaf, ". . . Girls' Dormitory . . .
Boys' Dormitory . . . Construction."

General Construction Loan of 1962 --

Item 36 - Crownsville State Hospital, "Final stage of renovations to
"C" Building."

Item 141 - University of Maryland, College Park, " . . . Construction of
a women's dormitory and adjoining kitchen and dining hall.."

BOWIE STATE COLLEGE:

The Board approved Construction Item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Bowie State College:

General Construction Loan of 1963 - Item 120 List 10 \$ 1,571.13

BOYS' VILLAGE OF MARYLAND:

1- The Board approved Construction Item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditure by the Boys' Village of Maryland:

General Construction Loan of 1962 - Item 66 List 20 \$ 108.60

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Boys' Village of Maryland:

Budget Program 11.01.03.04-14 --

Ratrie, Robbins & Schweitzer, Inc., for Change Order No. 2 to
contract approved May 20, 1964, for Construction of Central
Play Area. (Item C-13) ,468.00

CENTER STAGE:

The Secretary reported to the Board that the Committee appointed by the Board to review the request of Center Stage for State financial support, had met with the President, Mr. Gordon Becker, and the Executive Director, Mr. William H. Bushnell, Jr. Mr. James F. Slicher, however, was not present.

Mr. Becker and Mr. Bushnell appeared at today's meeting in connection with this request.

Specifically, the organization requests \$15,000 from the current budget to be used by them for operating expenses. This money would be granted on a dollar-for-dollar matching basis. They also requested that there be included in the Budget for the 1966 Fiscal Year the sum of \$18,000 to expand their High School Touring Program to a State-wide operation and \$15,000 in the 1966 Fiscal Year Budget to be used for additional operating expenses on a dollar-for-dollar matching basis. Both Mr. Backhaus and the Secretary recommended that the Board approve this request.

The Board requested the Secretary to defer the request to the State Department of Education for their review and also to consider whether or not the funds should be appropriated to the State Department of Education.

The Board, therefore, deferred immediate action, pending a discussion with the State Department of Education.

CENTRAL LAUNDRY:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Central Laundry:

General Construction Loan of 1958 - Item 71 --

The Weidemuller Construction Company, for Change Order No. 3
to contract approved July 1, 1964, for Construction of Second
Addition to Central Laundry at Sykesville. (Item C-15) \$ 252.00

1- The Board approved Construction Item 3 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Coppin State College:

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Coppin State College:

\$12,829.24 - Item 127, General Construction Loan of 1961
5,662.76 - Item 139, General Construction Loan of 1962.

Item 139 - Baltimore Photo & Blue Print Co., for Blueprints and Instructions to Bidders. (Item I-5)	4.32
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Engineering Corporation of Baltimore, for Emergency repairs to ruptured sewer line in the Library Parking Area on "Labor and Materials" Basis. In connection with this work, a portion of the responsibility has been accepted by the contractor, Baltimore Asphalt Paving Company, for the paving of the parking area and a check in the amount of \$233.00 has been deposited in this account. (Item 10)

The Board approved Construction Item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Crownsville State Hospital:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Department of Correction:

Hallock Construction, Inc., for Change Order No. 5 to contract approved December 10, 1962, for Construction of Eastern Correctional Camp. Fee: Smeallie, Orrick and Janka on the amount of \$1,948.68. (Item C-16)

\$1,553.52

The Secretary presented to the Board a request from the Tri-County Committee for Community Action in Southern Maryland, which had been received from the Department of Economic Development. This Committee is composed of Senators J. Frank Raley, Jr., of St. Mary's County, and John T. Parran, Jr., of Charles County, and Delegates Robert Benner and Bennie C. Dowell of Calvert County. The purpose of this Committee is to cope with the difficult economic transition predicted when the phase-out of Slot Machine operations begins on July 1, 1965. The Committee appeared before the Board in connection with their request for an allotment from the State of \$25,000 to initiate their program. It was suggested that if the Board approved the request, that the funds be transferred to the Department of Economic Development's Account No. 1-06.15.00.03-08.

After some discussion, the Board approved the request and directed that \$25,000 be transferred from the General Emergency Fund to the Department of Economic Development as indicated above.

DEPARTMENT OF EMPLOYMENT SECURITY:

1- The Board considered and approved the request of the Department of Employment Security, dated November 10, 1964, that an emergency be declared to exist for the classification of "Field Auditor I". In considering this request, the Board had before it the recommendation of the Standard Salary Board.

2- The Board approved the report of the Department of Employment Security for the quarter ended September 30, 1964, showing in detail, taxes collected, accounts receivable, liens filed on tax claims, interest waived, accounts abated and adjusted, and accounts that were found to be uncollectible.

DEPARTMENT OF FORESTS AND PARKS:

1- Judge William C. Walsh of Cumberland, Maryland, appeared before the Board, representing the Bortz Coal Company, a Corporation of the State of Delaware, having its principal office in Uniontown, Pennsylvania. Judge Walsh submitted an application for the Company for permission to remove coal by the Strip-Mining method from certain property in Garrett County, Maryland in which the George's Creek Coal and Land Company, a Maryland Corporation, owns the Mineral Rights, and the surface of which land is owned by the State of Maryland. This application was made in accordance with the terms and provisions of the Strip-Mining Law of the State of Maryland contained in Sections 659 to 673 of Article 66C of the Annotated Code of Maryland, 1957 Edition, as amended, and Said Bortz Coal Company agrees to abide by and comply with all terms and provisions of Said Strip-Mining Law.

The Board, after a lengthy discussion, during which the following persons appeared:

Mr. George H. Bortz, Jr., President of the Bortz Coal Company
 Mr. Spencer P. Ellis, Director, Department of Forests and Parks
 Mr. Frank Powers, former Director of the Maryland Bureau of Mines
 Mr. Carl A. Schell, present Director of the Bureau of Mines,
 by a vote of two (2) to one (1), with the Comptroller voting "no", granted the Company a permit, subject to the approval of the State Commission of Forests and Parks, and contingent upon the Company's willingness to go beyond the current requirements of the Maryland Strip-Mining Law.

The Company will be requested to backfill the last cut, to effect proper drainage so that no water may stand in the cut, to contour the backfill so as to restore, as far as possible, the natural terrain, and to replant the affected area with trees selected by the Department of Forests and Parks. This operation is to be closely supervised by both the Department of Forests and Parks and the Bureau of Mines.

Generally, the items outlined above will be incorporated in an Agreement between the State of Maryland and the Bortz Coal Company. The Agreement will be subject to final approval by the Board of Public Works.

2- As requested by the Board at the November 10, 1964, meeting, Mr. Albert P. Backhaus, Director, Department of Public Improvements, arranged for a County Assessor from Howard County, the Appraiser and Mr. Spencer P. Ellis, Director of the Department of Forests and Parks, to appear before the Board in connection with the request of the Department of Forests and Parks to purchase 11.25 acres of land from Raleigh F. Shiloh for the Patuxent State Park. This was presented as Item P-3-C on the November agenda of the Department of Public Improvements. Action on the request by the Department of Forests and Parks was deferred at that time because of the difference between the assessed value and the appraised value. It was explained by Mr. Roland Cromwell, Supervisor of Assessments in Howard County that this property had been reassessed in January, 1964.

After some discussion, the Board approved the State's participation in the acquisition of this property.

3- The Board, at its meeting of November 10, 1964, deferred action on Item P-6-B (4) of the agenda of the Department of Public Improvements, covering a request of the Department of Forests and Parks to reimburse the Maryland-National Capital Park and Planning Commission from the General Construction Loan of 1963, Item 33.5, for the State's share of the cost of the following property for Patuxent River Watershed:

(cont.)

(Department of Forests and Parks-3)

59.68 acres, in Prince George's County, 7th Election District, owned by M. Leo Storch and Hanna, wife, at a value of \$19,958.74.

At that time, the Board noted that the appraised value for the total holdings of the owners of the 78.98 acres was \$87,800.00 and the assessed value was \$1,730.00. As requested by the Board, the Director of the Department of Public Improvements arranged for the Supervisor of Assessments for Prince George's County to appear before the Board. The Supervisor said that in his opinion a great deal of this property was marsh land below grade and that he did not understand the appraisal. The Appraiser, whose appearance was also requested by the Department of Public Improvements, stated that he did not recognize the assessed value and that in his opinion the property was so located as to justify his appraisal. The Council for the Maryland-National Capital Park and Planning Commission stated that the land is under the Patuxent River Watershed and is to be developed in accordance to the plan which was prepared by the Commission and approved by the Department of Forests and Parks.

After some discussion, the Board raised the question as to its obligation under this agreement between the Maryland-National Capital Park and Planning Commission and the Department of Forests and Parks.

The Board, therefore, deferred action on this item and requested the Director of the Department of Public Improvements to seek an Opinion from the Attorney General, as to whether or not the Board has the authority to approve or disapprove the acquisition of property, where the State participates, by the Maryland-National Capital Park and Planning Commission.

The Board also wanted to know whether or not it was necessary for the Department of Forests and Parks to submit a request for the acquisition of such property to the Board of Public Works for approval of the acquisition.

4- See: Oil and Gas Leases, of these Minutes.

5- At its meeting of November 10, 1964, the Board deferred action on request of the Department of Forests and Parks for permission to purchase certain property owned by the Martin Realty Company, Inc., due to the fact that the corporate seal had not been affixed to the Option submitted at that time. This was Item P-6-A on the agenda of the Department of Public Improvements for that meeting.

The Secretary today advised the Board that this defect has been corrected. The Board therefore approved the acquisition of the following property for the use of Gunpowder State Park, with payment to be made from the funds indicated:

Martin Realty Company, Inc., for 3.5 acres, more or less,
in the 11th Election District of Baltimore County. \$ 5,250.00

\$4,250.00 - Item 27.5 - General Construction Loan of 1963
1,000.00 - Budget Program 11-09.04.00.26.

6- The Board approved Construction Item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1961 - Item 4	List 133	1,008.00
Item 21	List 153	845.36
Item 23	List 124	1,217.86
Item 23	List 133	56.70
Item 23	List 143	2.68
Item 23	List 153	115.64
Item 33	List 133	175.00

(cont.)

(Department of Forests and Parks-6)

General Construction Loan of 1962 - Item 6	List 128	\$ 16.70
Item 17	List 128	3,563.28
Item 29	List 134	6.75
Item 29	List 144	39.61
Item 29	List 155	452.53
General Construction Loan of 1963 - Item 30	List 135	21.84
Item 34	List 145	30.32
General Construction Loan of 1964 - Item 16	List 131	999.00
	List 136	34.00
	List 161	58.80
Item 22	List 146	1.82

7- The Board disapproved Item P-1-C of the agenda of the Department of Public Improvements, relating to the request of the Department of Forests and Parks for permission to purchase 0.5 acres, and improvements, owned by Graydon C. Andrews and Inez J. Andrews, for the use of the New Germany State Park. It was felt that the indicated value of this property was excessive.

The Board requested the Department of Public Improvements to furnish additional information as to the need for the acquisition of this property.

8- The Board approved the request of the Department of Forests and Parks for permission to raze the Old Storage Building at Green Ridge State Forest (Agenda Item M-3-A). This work will be accomplished by personnel of the Department.

9- The Board approved Item M-5 of the agenda of the Department of Public Improvements covering a request of the Department of Forests and Parks for permission to raze several buildings on the property of Gunpowder Falls State Park. These buildings not required by the department and beyond practical repair are as follows:

- a. Located on the former Reed-Chambers property:
 - Corn crib, 30' x 26'.
 - Barn, 34' x 60'.
- b. Located on the former Paul Moran property (Club House):
 - One-story house, 45' x 26'.
 - Concrete block garage, 22' x 24'.
- c. Located on the former Walter Bond property:
 - Two-story house, 32' x 17'.
 - Two-story garage and shed.
 - Stone shed, 12' x 12'.

10- At its meeting of September 14, 1964, the Board approved the execution of a Right-of-Way Agreement by the Department of Forests and Parks to permit Howard County Metropolitan Commission to construct sewers, drains, etc., across property of Patapsco State Park.

The Board today approved the request of the Department (Agenda Item P-1-B) for permission to grant a right-of-way within the same Right-of-Way to the Baltimore Gas and Electric Company, with the consent of the Howard County Metropolitan Commission. The Company will install electric and telephone lines, including poles, etc., to service a pumping station of the Commission's installation. No monetary consideration is involved.

11- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Forests and Parks:

Van Reuth and Weidner, Inc., to Complete the establishment of the flood plain contour, elevation 40 foot, for purposes of setting the take line or easement line relative to the acquisition of property for Tuckahoe State Park. (A-1-H)	\$20,000.00
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\$10,719.00 - Item 27, General Construction Loan of 1962
9,281.00 - Item 42, General Construction Loan of 1963.

(cont.)

(Department of Forests and Parks-11)

E. & J. Kibler, Inc., for Park Roads and Appurtenances in Greenbrier State Park. Basis: Acceptance of low bid with deductive items. Fee: James H. Ludlow Associates, Inc. (Item 18-F) \$89,328.10

\$48,000.00 - Item 25, General Construction Loan of 1963
 24,543.30 - Item 13, General Construction Loan of 1964
 16,784.80 - Item 25, General Construction Loan of 1962.

Jerome Loughran, Jr., for Patuxent River State Park. (I-4-C) 200.00

\$ 21.30 - Item 32.5, General Construction Loan of 1963
 178.70 - Item 18.5, General Construction Loan of 1964.

John W. Laufer, et ux, for Purchase of 56.587 acres, more or less, Falls Road in the 7th Election District of Baltimore County, for use in the Gunpowder State Park. (P-1-A) 18,000.00

\$ 2,997.72 - Item 27.5, General Construction Loan of 1963
 15,002.28 - Item 14.5, General Construction Loan of 1964.

Budget Program 1-09.04.00.08-08 --
 Maryland Reproduction & Supply Company, for Blueprints and instructions to bidders. (Item I-5) 9.12

Budget Program 3-09.04.00.00 --

- .02-08 - Rusco of Baltimore, Inc., for Furnishing and Installing Steel Horizontal Sliding Windows for the Cab of Hollofield Fire Tower. (Item 18-D) 283.92
- .06-08 - Ridgeway Electric Co., Inc., for Installing Electricity in the Glen Artney Control Building, Patuxent State Park. (Item 18-C) 275.00
- .07-08 - Alpha Development Company, for Replacement of Certain Windows at the Mansion House at Sandy Point State Park. (Item 18-B) 339.00
- .08-08 - Constantine DiFilippo, Jr., for Drilling a 6" Well to provide a minimum of 7 GPM at Susquehanna State Park. (Item 18-E) 570.00 max.

General Construction Loan of 1959 - Item 24.4 --
 Leo W. Rader, Surveyor, for Survey Work at Patapsco State Park. (I-4-D) 1,873.36

General Construction Loan of 1961 --
 Cancellation of unused balances of allocation made in connection with improvements at Gathland State Park and return to the unallocated portion of the appropriation as follows: (M-3-E) 1,097.70+

- \$ 40.00 - Item 21.2 - Payroll
- 1.70 - Item 21.3 - Social Security
- 1,056.00 - Item 21.5 - Edwin Moser

General Construction Loan of 1961 --

- Item 25.5 - Lelia, Edward, Florence and William Mason, for acceptance of condemnation award made by the Circuit Court of Worcester County on November 9, 1964, for 125 acres, more or less, for Shad's Landing Recreation Area. (P-1-D) 4,000.00
- Item 33.5 - James Latham, for appraisal work at Wye Oak State Park. (S. O. Neal Property.) (I-4-K) 175.00

(cont.)

(Department of Forests and Parks-11)

General Construction Loan of 1961 - Item 33.5 --

The Wye Oak Corporation, Swain O. Neal, President, for Purchase of property adjacent to the Wye Oak State Park, for use in the Wye Oak State Park. (22 acres, more or less) (Item P-4) \$3,400.00

General Construction Loan of 1962 --

Item 6.9 - Friendly Construction Company, for hourly rental of Crawler Tractor and Operator for construction of Snow Fence at Assateague Island State Park. (Item 18-A) 1,203.50

Item 10 - Fred A. Thyer, for Securing copy of Inquisition for the Adela E. McIntire property in connection with land acquisition for Deep Creek Lake State Park. (I-4-I) 6.50

To return \$6.50 to the unallocated balance of the appropriation in Item 10. The original allocation was approved May 20, 1964, in the amount not to exceed \$3,265.99 as Item 10.5 for survey work by Corliss and Corliss. (M-3-C) Credit. 6.50+

Item 15 - Fred W. Tuemmler & Associates, for professional services rendered in connection with the Pilot Study for Water and Sewerage for the Carter-Maxa Tracts of Gunpowder State Park. (I-4-J) 990.00

Item 17 - Maryland Reproduction & Supply Co., for Blueprints and instructions to bidders. (Item I-5) 28.80

Item 22.5 - W. E. Beers, for Appraisal of Charles A. Cook property in connection with land acquisition at Seneca State Park. (I-4-E) 200.00

Item 27.5 - James C. Latham, for Appraisal of Anne Pearl Downes property in connection with land acquisition at Tuckahoe State Park. (I-4-F) 100.00

Gerald H. Williams, for Appraisal of C. E. Barton Tract (\$86.25) and Sylvester Farms, Inc., (\$86.25) in connection with land acquisition at Tuckahoe Lake State Park. (I-4-G) 172.50

Item 28 - To return to the unallocated balance of the appropriation, approved November 13, 1962, Social Security and Payrolls in connection with clearing operations for the impoundments area at Greenbrier State Park: 9,832.00+

\$9,500.00 - Item 28.2, Payrolls
332.00 - Item 28.3, Treasurer of Maryland.

Item 24 - Oscar M. Gray & Son, for Road and Parking Area, White Banks Area, Elk Neck State Park. (Item 22) 56,312.00

Gardens Reproduction & Photo-Print, for Blueprints and instructions to bidders. (Item I-5) 60.00

Item 27-4 - E. R. Raphael & Associates for Survey Work for the Gunpowder State Park. (I-4-L) 1,123.65

Walter W. Dykes, for Change Order No. 2 to contract approved March 17, 1964, for Contract Station, Wash House, Headquarters Building, Maintenance Building and Paving at Shad's Landing Recreation Area. Fee: George, Miles & Buhr. (C-19-A) 155.25

Item 41 - Harry A. Hudgins Company, for Change Order No. 2 to Contract approved June 16, 1964, for Architectural Restoration of Rock Run Mill, Susquehanna State Park. (C-19-B) 1,500.00

General Construction Loan of 1964 --

Item 8 - George, Miles & Buhr, Engineer, Appointment for Preparation of Master Development Plan & Proposed Park Area. Fee: To be reported later. (A-1-D) - - -

Whitman, Requardt & Associates, Engineer, for Appointment for Preparation of Master Development Plan & Proposed Park Area. (A-1-E) Fee: To be reported later. - - -

J. E. Greiner Company, Engineer, Appointment for Preparation of Master Plan & Proposed Park Area. Fee: To be reported later. (A-1-F) - - -

Jack R. Daft, Engineer, for Appointment for Preparation of Master Development Plan & Proposed Park Area. Fee: To be reported later. (A-1-G) - - -

(cont.)

(Department of Forests and Parks-11)

General Construction Loan of 1964 --

Allocation to cover salary and Social Security for Clerk
Typist III in connection with land acquisition for
Gunpowder River Valley Park System: (M-3-D)

\$ 2,584.00

\$2,497.00 - Item 14.2 - Payroll

87.00 - Item 14.3 - Social Security.

Item 16 - Payment of the following invoices for work in
connection with development of the camping
area at Martinak State Park: (I-4-A)

297.40

\$234.00 - Caroline Soil Conservation District
63.40 - Caroline County Roads Board.

Item 16.5 - Caroline County Roads Board, for Work at Martinak
State Park. (Item 4)

2,230.00max.

Item 21.1 - USDA, Agricultural Stabilization and Conservation
Service, Fiscal Services Division, MFO, for
Prints of Plats from Federal Government, in
connection with Severn Run Watershed Conservation
Area Land acquisition. (I-4-H)

198.00

Item 22.1 - Hubney Electric Company, covering labor and material
for installation of gasoline pump at Shad's Landing
State Park. (I-4-B)

65.00

12- See: End of these Minutes.

DEPARTMENT OF GAME AND INLAND FISH:

1- See: Oil and Gas Leases, of these Minutes.

2- Upon the recommendation of the Department of Public Improvements, the
Board approved award of the following contracts for the Department of Game
and Inland Fish:

Budget Program 3-09.03.00.00 --

.03-14 - Hamp William Roxbury and Nellie Roxbury, his wife,
for 57.72 acres, more or less, for Deal Island
Wildlife Improvement Area, at \$10.00 per acre,
to be determined by survey, approved by the U.S.
Fish and Wildlife Service - 75% reimbursable.(P-2)

- - -

.05-08 - Vernon E. Hardesty, for Hourly rental of 3/4 Yard
Dragline for Excavation and deepening the shallow
areas of Mount Harmony and Cedarville Community
Fishing Ponds. (Item 19-A)

1,100.00max.

.07-08 - Tagg's TV Appliance, for Furnishing Labor for in-
stallation of proposed radio communication tower
on Townhill Mountain. (Item 19-B)

275.00

.07-14 - George M. King, for Change Order No. 1 to contract
approved September 14, 1964, for Construction of
Myrtle Grove Fishing Lake. (Item C-20)

900.00

DEPARTMENT OF MARYLAND STATE POLICE:

Upon the recommendation of the Department of Public Improvements, the
Board approved award of the following contracts for the Department of Maryland
State Police:

Budget Program 3-07.05.00.61-03-14 --

The City of Westminster, for installing a connection in the
water line being extended by an adjacent property owner
across U. S. Route 140 and extension of water service
approximately 300-ft., with an 8" transite pipe, with
values and service connections, to a point approximately
15-ft. West of the west side of the Barrack, in the State
Roads right-of-way. Any deviation from this cost will be reported
later. (Item 6)

\$1,410.00

Budget Program 3-07.05.00.03-08 --

Baltimore Photo & Blue Print Co., for Blueprints and
instructions to bidders. (Item I-5)

5.40

Budget Program 3-07.05.00.61-03-14 --

Arthur E. Spencer, for installation of 2" service from the
extension of the water main by the City of Westminster
to the Barrack property to the water meter inside the
Westminster Barrack. (Item 21)

900.00max.

DEPARTMENT OF MENTAL HYGIENE:

The Board approved the request of the Department of Mental Hygiene, dated November 10, 1964, for permission to charge off as uncollectible the following list of accounts:

Voucher Nos. 2917, 2918, & 2919	
September, 1964	\$ 2,178.46

Voucher Nos. 2920, 2921, 2922,	
2923, 2924, 2925, 2926 & 2927	
October, 1964	21,225.99

DEPARTMENT OF PUBLIC IMPROVEMENTS:

The Secretary presented to the Board the Monthly Progress Report of the Construction Division of the Department of Public Improvements, for the month ending November 30, 1964, copies of which have been forwarded the individual members of the Board.

The Board ordered the report filed.

EASTERN SHORE STATE HOSPITAL:

1- The Board approved Construction Item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Eastern Shore State Hospital:

General Construction Loan of 1962 - Item 39	List 30	\$ 990.85
	List 32	488.41
Capital Appropriation 17.01.11.65 - Item 11	List 4	768.64

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Eastern Shore State Hospital:

General Construction Loan of 1962 - Item 41 --		
Charles E. Brohawn & Brothers, Inc., for Change Order No. 4		
to contract approved March 17, 1964, for Construction of		
Employees' Apartment and Dormitory Building. (C-7-B)		215.00

General Construction Loan of 1963 - Item 57 --		
Charles E. Brohawn & Brothers, Inc., for Change Order No. 3		
to contract approved March 17, 1964, for Construction of		
Employees' Apartment and Dormitory Building. Fee: Bacharach		
and Bacharach. (C-7-A)		265.00

General Construction Loan of 1962 - Item 41 --		
Cancellation of unused portion of appropriation for completed		
project "Improvements to existing roads". Bonds will not		
be issued. (M-4-D)		.80+

FROSTBURG STATE COLLEGE:

1- The Board approved Construction Item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Frostburg State College:

General Construction Loan of 1962 - Item 114	List 55	\$ 356.85
	List 59	226.56
	List 62	61.30
	List 63	68.28
	List 64	247.50

2- Mr. Backhaus submitted to the Board, Agenda Item P-3, request of the Board of Trustees of the State Colleges for permission to purchase 32 acres, more or less, including all mineral rights, owned by William S. Jenkins, et ux, and Phillip J. Jenkins, et ux, trading as Maryland Coal and Realty Company, at a price of \$95,000.00, for the use of Frostburg State College.

During the discussion of this request, the State Comptroller requested additional information on the property because of the differential between the assessed value, the appraised price, and the price of acquisition for the acreage.

The Board deferred action upon the request and asked Mr. Backhaus to furnish pertinent additional information to each member of the Board.

3- The Board approved Item M-2 of the agenda of the Department of Public Improvements relating to Frostburg State College, as follows:

(Frostburg State College-3)

Item M-2 - "Reference is made to Item C-9-A of this Department's agenda of May 20, 1964 whereby approval was granted for Change Order No. 2 in the amount of \$9,777.12 to The Hout Construction Company for SODDING SOCCER FIELD, SPEEDBALL FIELD, AND INFIELD AREA OF THE BASEBALL DIAMOND. That item authorized fee to Knecht and Human on a portion (\$6,212.40) of the Change Order only. Based upon the actual work accomplished by the consultants in connection with this additional work, it is now requested that the fee authorization be extended to the entire Change Order with the fee payable from the fund sources used to finance the Change Order on a pro rata basis, the additional fee thus to be paid from Item 94 of the General Construction Loan of 1964 based upon the amount of \$3,564.72 included in the Change Order from that appropriation."

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Frostburg State College:

Budget Program 13.08.04.64-04.08 --

Frank H. Clark & Son for Change Order No. 1 to contract approved August 8, 1963, for interior preparation and painting at Allen Hall. (Item C-4)	Credit.	\$ 150.00
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General Construction Loan of 1962 --

Item 105 - William T. King, for Planting at the New Dormitory. (Item 11)		1,970.00
Baltimore Photo & Blue Print Co., for Blueprints in connection with instructions to bidders. (Item I-5)		6.42
Anderson, Mullen & Bowen, Attorneys, for Settlement cost on the Garlitz property. (Item I-3)		162.98

General Construction Loan of 1963 - Item 130 --

Maryland Reproduction & Supply Co., for Blueprints and instructions to bidders. (Item I-5)

GENERAL EMERGENCY FUND:

1- The Secretary presented to the Board a request from the Tri-County Committee for Community Action in Southern Maryland, which had been received from the Department of Economic Development. This Committee is composed of Senators J. Frank Raley, Jr., of St. Mary's County, and John Thomas Parran, Jr., of Charles County, and Delegates Robert Benner and Bennie C. Dowell of Calvert County. The purpose of this Committee is to cope with the difficult economic transition predicted when the phase-out of Slot Machine operations begins on July 1, 1965. The Committee appeared before the Board in connection with their request for an allotment from the State of \$25,000 to initiate their programs. It was suggested that if the Board approved the request, that the funds be transferred to the Department of Economic Development's Account No. 1-06.15.00.03-08.

After some discussion, the Board approved the request and directed that \$25,000 be transferred from the General Emergency Fund to the Department of Economic Development as indicated above.

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved the following allocations from the General Emergency Fund:

Maryland House of Correction - \$81,385.00 for the following positions:

1 - Correctional Officer IV -	\$ 2,830
3 - Correctional Officer III -	7,560
5 - Correctional Officer II -	11,975
<u>26</u> - Correctional Officer I -	<u>59,020</u>
35	\$ 81,385

under the provisions of Chapter 58 of the Acts of 1964 (Senate Bill No. 102). The additional positions are needed at the House of Correction to assure adequate security control. (12.01.03.02).

(cont.)

(General Emergency Fund-2)

Maryland Correctional Institution - Hagerstown - \$47,210.00 for the following positions:

1 - Correctional Officer IV	-	\$ 2,830
3 - Correctional Officer III	-	7,560
4 - Correctional Officer II	-	9,580
<u>12</u> - Correctional Officer I	-	<u>27,240</u>
20		\$ 47,210

in accordance with the provisions of Chapter 58 of the Acts of 1964 (Senate Bill No. 102), authorized because of the special custodial problem presented by the youthful type inmate at that unit. (12.01.05.02)

Department of Economic Development - \$2,300.00 to cover the cost of partitioning a portion of the department's office space in the State Office Building, Annapolis, to accommodate the World's Fair Commission. (06.15.00.01)

GENERAL PUBLIC JUNIOR OR COMMUNITY COLLEGE CONSTRUCTION LOANS:

Upon the recommendation of the Department of Public Improvements, the Board approved the following item in connection with the procedure established for the General Public Junior or Community College Construction Loan:

Catonsville Community College - CC-621-641: (Agenda Item M-1)

Upon the recommendation of the State Board of Education and the Department of Public Improvements, the Board approved an additional allocation of \$280,000.00 from the General Public Junior or Community College Construction Loan of 1964 toward the cost of Phase II: Construction, for Catonsville Community College: This allocation supplements the \$445,000.00 previously authorized to this College from the General Public Junior or Community College Construction Loan of 1964.

HENRYTON STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Henryton State Hospital:

Budget Program 1-17-01.13.65-14 --

The National Engineering Company, for Boiler Brick work in #1 and #2 Boilers. (Item 8)

\$1,848.00

General Construction Loan of 1963 - Item 51 --

Charles J. Cirelli, Inc., for Change Order No. 5 to contract approved December 9, 1963, for Renovations and Alterations to Buildings 1, 2, 2A and 2B. Fee: David Harrison. (Item C-8) Credit.

205.95+

INSURANCE:

1- Mr. J. Hugh Taylor, Deputy Treasurer, appeared before the Board in connection with the Fire and Extended Coverage Insurance on Civil Defense Hospitals and Casualty Clearing Stations, as detailed in letter of December 10, 1964, to the Secretary.

The Casualty Clearing Stations are operated by the Counties and are under the supervision and responsibility of the Counties. The State has never insured them, and Mr. Taylor recommended that they not be insured by the State.

There are thirty-four (34) Federally-owned Civil Defense Emergency Hospitals, valued at \$27,000.00 each, located in sixteen (16) Counties and Baltimore City. The Attorney General has advised that the State would not be responsible for any supplies located in these Federally-owned hospitals in the event of loss by fire, lightning, hail, windstorm, etc., under the State's Blanket Fire and Extended Coverage Insurance, unless it could be shown that the loss was due to the negligence of the State. Mr. Taylor recommended that no insurance be carried on these Federally-owned Civil Defense Hospitals.

The State-owned Civil Defense Hospitals are currently covered by the State's Blanket Fire and Extended Coverage Insurance, and Mr. Taylor recommended that this be continued.

The Board approved the three(3) recommendations made by Mr. Taylor.

(cont.)

(Insurance)

2- Reference is made to the Minutes of this Board for its meeting of August 11, 1964, in connection with insurance protection for Volunteer Workers at the various State institutions. At that time, after considering the various proposals submitted by the State Treasurer's office, the Board requested Mr. J. Hugh Taylor, Deputy Treasurer, to pursue the matter further to obtain information as to how the problem is handled in other States; the various kinds of volunteers who would be involved; and how far the coverage would have to go.

Mr. Taylor today appeared before the Board in connection with the report which had been submitted to the Secretary on November 20, 1964. He stated that his office had analyzed the various State Departments and questioned those where there seems to be any responsibility of volunteer workers of any type, and the results were outlined in the report.

He further reported that all of the States from Virginia north and from Illinois east had been contacted, with the exception of New York, Ohio and Michigan. Of these, thirteen (13) States have replied to the questionnaire and three (3) States have not. An analysis of the replies indicated that no liability coverage is provided with the exception of Volunteers giving instructions for hunting licenses in New Jersey; Medical reimbursements for Volunteer Deputy Conservation Officers in New Jersey; Volunteer workers in Welfare Institutions in Pennsylvania, mental hospitals in Delaware, Department of Mental Health, Veterans' Homes and Hospitals, and Board of Fisheries and Game volunteer Hunting Instructors in Connecticut.

The report stated that it would seem desirable if the Board wishes to provide any coverage for Volunteer Workers that this should be limited to medical reimbursement for the Health Department and the Department of Mental Hygiene Hospitals and possibly for the University Hospital. The only other coverage to be considered would be for the thirty-five (35) Volunteer Workers with the State Fire Marshal's office serving as special deputies while they are making investigations in areas not covered by their own Fire Department protection. Mr. Taylor recommended such coverage under a plan for \$5,000.00 - Accidental Death and Dismemberment and for \$1,000.00 - Blanket Medical Reimbursement, the cost for which plan is estimated at \$2,600.00 per year.

The Board approved this recommendation, with the understanding that the cost would not exceed \$2,600.00 per year.

LEASES:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases for the agencies indicated:

Department of Forests and Parks - notice of expiration and cancellation as of December 31, 1964, of lease with Charles H. Posey, Lessee, for 35½ acres of farming and pasture land at General Smallwood State Park, Charles County, Maryland, at an annual rental of \$250.00.

Department of Forests and Parks - renewal of lease with the County Commissioners of Garrett County, Lessor, for space on the third floor of the Court House, Oakland, Maryland, effective for a term of one year from January 1, 1965, at an annual rental of \$900.00.

Maryland Veterans' Commission - renewal of lease with the County Commissioners of Allegany County, Lessor, covering space in Room 4 of the County Building, Union Street, Cumberland, Maryland, to be effective for a term of one year from January 1, 1965, at an annual rental of \$360.00.

Comptroller of the Treasury - Income Tax Division - renewal of lease with Helen S. Brown, Lessor, covering space at 9 Market Street, Cumberland, Maryland, to be effective for a term of one year from February 1, 1965, at an annual rental of \$2,400.00.

2- The Board also approved execution of the following leases which had been negotiated by the State Roads Commission for a term of one month and two leases for a term of one year, from the dates listed below:

(cont.)

(Leases)

<u>Lessee</u>	<u>Location</u>	<u>Rental</u>	<u>Effective Date</u>
Charles D. Troutman	21 Poplar Street, Bowling Green, Cumberland, Maryland	\$ 65.00 mo.	10/1/64
Carl M. Robb	Rt. #5, Roberts Place, Cumberland, Maryland	70.00 mo.	9/1/64
Hetzel E. Lewis	194 E. Furnace Branch Road, Glen Burnie, Maryland	30.00 mo.	10/1/64
Gilbert H. Kesecker	311 E. Furnace Branch Road, Glen Burnie, Maryland	30.00 mo.	8/1/64
Irvin L. Burns	192 E. Furnace Branch Road, Glen Burnie, Maryland	30.00 mo.	8/1/64
James G. Strickland	196 E. Furnace Branch Road, Glen Burnie, Maryland	25.00 mo.	8/1/64
James L. Herberson	190 E. Furnace Branch Road, Glen Burnie, Maryland	30.00 mo.	8/1/64
Wm. M. DeBaufre	7018 Windsor Mill Road, Baltimore, Maryland	100.00 mo.	10/1/64
Leonora Rakes	W. Side of Manchester Road, Carroll County, Maryland	75.00	10/1/64
Max Scott	U.S. Rt. 340, Jefferson, Frederick County, Maryland	125.00	9/1/64
James O. Poplin	W. Side of U.S. Rt. #1 1/4 mile N. of Bynum Road, Bel Air, Harford County, Md.	8.34 mo.	8/1/64
Seal Co., Inc.	S.E. Side of Forest Glen Rd. No. of Capital Beltway, Montgomery County, Md.	30.00 mo.	10/1/64
Charles E. Boyt	9913 Dilston Road, Silver Spring, Montgomery County, Md.	90.00 mo.	10/1/64
James F. Hopfer	6311 E. St. S.E. Wash., D.C.	60.00 mo.	9/1/64
Robert L. Harris	6415 Coolidge St., Wash. 27, D. C.	70.00 mo.	9/1/64
Lewis Kenney	200' N. of U.S. Rt. #340 & Md Rt. #67, Knoxville Washington County, Maryland	60.00 mo.	10/1/64
R. J. Rowe (1 year)	S. Side of U.S. Rt. #40 Washington County, Maryland	14.60 mo.	10/1/64
Carl S. Eby (1 year)	S. Side of U.S. Rt. 40, Washington County, Maryland	23.10 mo.	10/1/64
Peter H. Ramsey	100 Payne Ave., Pocomoke City, Worcester County, Md.	55.00 mo.	9/1/64

MARYLAND ATHLETIC HALL OF FAME:

The Secretary presented to the Board a request from the Maryland Athletic Hall of Fame for an annual appropriation of \$1,000.00 to be used for meetings, plaques, photographs, research programs, etc. The purpose of the organization is to honor the outstanding Maryland Athletes. The organization has previously been located at the University of Maryland and supported by the "M" Club. They now hope to move to the Baltimore Civic Center, and will require support from other than the "M" Club.

After some discussion, the Board deferred action on the request, and directed the Secretary to secure additional information as to other means of financial support, such as private subscription and a contribution from Baltimore City.

MARYLAND CORRECTIONAL INSTITUTION - HAGERSTOWN:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved the request of Maryland Correctional Institution - Hagerstown, to establish the position of "Industries Foremen 1 - Metalwork, in the Metal Shop of the Maryland Correctional Institution - Hagerstown, at an annual salary of \$4,790.00. (Rennie General Item 1)

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved the following positions at the Maryland Correctional Institution - Hagerstown. These positions are needed because of the special custodial problem presented by the youthful type inmate at that unit.

(cont.)

(Maryland Correctional Institution-Hagerstown)

1 - Correctional Officer IV	-	\$ 2,830
3 - Correctional Officer III	-	7,560
4 - Correctional Officer II	-	9,580
12 - Correctional Officer I	-	<u>27,240</u>
		\$47,210

3- The Board approved Construction Item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditure by the Maryland Correctional Institution - Hagerstown:

General Construction Loan of 1961 - Item 69 List 21 \$ 76.14

4- At the November 10, 1964, meeting of the Board, Mr. Backhaus was requested to write the Southern Steel Company explaining the controversy which had developed in connection with Change Order and additional cost to the original contract with Frederick Construction Company, Inc., for construction work at the Maryland Correctional Institution-Hagerstown, approved September 14, 1964. The Change Order in question covers an additional cost of \$14,500.00 for additional locking functions in connection with the jail equipment to be installed under the original contract. Mr. Backhaus was also requested to ask that the company modify the cost of this Change Order, which was submitted to the Board at its meeting of October 6, 1964.

At today's meeting, Mr. Backhaus reported on his correspondence with the Southern Steel Company. The Company explained, in letter dated December 11, 1964, that it is felt the price submitted is justified and that there is no reason for any modification.

The Board accepted this report and confirmed the previous approval for this Change Order to the contract.

5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Correctional Institution-Hagerstown:

Chesapeake & Potomac Telephone Company of Maryland, for Acceptance of proposal covering initial installation charges only for telephone communication system. (Item 17) \$7,217.00

\$ 35.74 - Item 86, General Construction Loan of 1959
5,053.59 - Item 69, General Construction Loan of 1961
2,127.67 - Item 94, General Construction Loan of 1963

General Construction Loan of 1959 - Item 86 --

J. B. Ferguson & Co., Inc., for Change Order No. 7 to contract approved November 13, 1962 for Construction of New Central Warehouse. Fee: J. Prentiss Browne, Inc. (Item C-17) 1,148.26

MARYLAND CORRECTIONAL INSTITUTION FOR WOMEN-JESSUP:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Correctional Institution for Women-Jessup:

Budget Program 12.01.06.04-08 --

Blair & Sons, Co., Inc., for Change Order No. 1 to contract approved July 1, 1964, for Alterations to doorways at various buildings. (Item C-18) \$ 189.00

MARYLAND GEOLOGICAL SURVEY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the request of the Maryland Geological Survey for permission to send an Associate Geologist to the Hydrology School at the University of Arizona.

It was stated that this employee would attend a special course, from January 11 to February 26, 1965, being given by the U. S. Geological Survey in water resources investigations to broaden the training and experience in personnel engaged in such programs. This additional training will provide the employee with a firm theoretical background in the hydrologic aspect of water resources and increase his value to the State. And, having a State employee assigned to the cooperative program provides effective liaison between Federal and State personnel, as well as add to his usefulness in the State's participation in cooperative projects with the U. S. Geological Survey. The estimated cost of this special course is \$800.00 - \$900.00, with funds being available in the agency's budget.

MARYLAND HOSPITAL COMMISSION:

Mr. Slicher presented a request from the Maryland Hospital Commission for an allotment of \$21,431.00 from the General Emergency Fund to implement the Hospital Construction Loan of 1964 and to create two (2) positions.

The Board deferred action on this request, pending the outcome of action by the General Assembly, as it was learned that this Loan will have to be amended at the coming session of the General Assembly.

MARYLAND HOUSE OF CORRECTION:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved the following positions at the Maryland House of Correction. These positions are needed to assure adequate security control:

1 - Correctional Officer IV	-	\$ 2,830
3 - Correctional Officer III	-	7,560
5 - Correctional Officer II	-	11,975
26 - Correctional Officer I	-	59,020
		<u>\$ 81,385</u>

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland House of Correction:

Budget Program 12.01.03.04-08 --

The National Engineering Company, for Insulating the Dairy Vertical Boiler and Pointing Up and Waterproofing the Stack Breeching in the Boiler Room. (Item 16) \$ 546.00

General Construction Loan of 1962 - Item 80 --

John K. Ruff, Inc., for Construction of Dormitory Building. Fee: Fenton & Lichtig. \$ 1,255,800.00

Gardens Reproduction & Photo-Print, for Blueprints. (I-5) 66.60

MARYLAND PENITENTIARY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the authorization of the position of "Industries Foreman IV - Composition" in the Print Shop at an annual salary of \$6,280.00. This position is needed to relieve an emergency existing due to insufficient supervision in the shop and the salary fund is available from the State Use Industries Funds.

MARYLAND SCHOOL FOR THE DEAF:

The Board approved Construction Item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditure by the Maryland School for the Deaf:

General Construction Loan of 1962 - Item 88 List 38 \$ 43.57

MARYLAND TRAINING SCHOOL FOR BOYS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Training School for Boys:

General Construction Loan of 1963 - Item 87 --

Charles T. King Co., Inc., for Ash Handling System. (Item 2) \$ 29,053.00

MILITARY DEPARTMENT:

1- The Board approved Construction Item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditure by the Military Department:

General Construction Loan of 1961 - Item 8 List 37 \$ 24.88

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Military Department:

Budget Program 07.03.00.00 --

.03-08 - Terminix Company of Baltimore, Inc., for Termite extermination services for the Winchester Street Armory. (Item 20-B) 618.00

(cont.)

(Military Department-2)

.03-08 - Calvert Rug, Inc., for Furnishing and Installing Asphalt Tile in Orderly Room, Supply Room and Arms Room at Kensington Armory. (Item 20-C) \$ 946.00
 Calvert Rug, Inc., for Furnishing and Installing Asphalt Tile over existing concrete floor in Basement Corridor areas at Centreville Armory. (Item 20-D) 324.00
 .08-08 - M. L. Klappenberger Co., Inc., for repairs to Fire Chamber #1 Boiler, 175th Tactical-Fighter Group - Martin Airport. (Item 20-A) 270.00
 .03-09 - Maryland Reproduction & Supply Co., for Blueprints. 15.60
 General Construction Loan of 1961 -- (Item I-5)
 Item 8 - John F. Rezendes, Inc., for Change Order No. 3 to contract approved April 3, 1963, for Construction of Medical Armory, Northeast Metropolitan Area. Fee: F. Edward Tormey, Jr. (C-21-B) 1,843.64
 John F. Rezendes, Inc., for Change Order No. 4 to contract approved April 3, 1963, for Construction of Medical Armory, Northeast Metropolitan Area. Fee: F. Edward Tormey, Jr. (C-21-C) 289.67
 General Construction Loan of 1963 --
 Item 10 - Charles E. Brohawn & Brothers, Inc., for new Storeroom addition at Salisbury Armory. (Item 5) 16,914.00
 Robert T. Phipps, Inc., for Change Order No. 1 to contract approved May 20, 1964, for Paving and site improvements at the Fifth Regiment Armory. (C-21-A) 5,193.45

MONTEBELLO STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Montebello State Hospital:

1964 Canteen Fund --

Louis J. Otremba, Inc., for Change Order No. 1 to contract approved October 6, 1964, for Electrical Renovations in the Volunteer Services Department in the basement of the Old Sydenham Hospital. (Item C-6) 554.00

MONTROSE SCHOOL FOR GIRLS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Montrose School for Girls:

Budget Program 11.01.05.64-04-08 --

Ratrie, Robbins, & Schweitzer, Inc., for Change Order No. 1 to contract approved August 11, 1964, for Construction of Curbing, Paving, etc. (Item C-14) 729.31

MORGAN STATE COLLEGE:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved the request of Morgan State College, submitted under the provisions of Chapter 58 of the Acts of 1964, for authority to create one (1) additional Secretary II position, at an annual salary of \$4,040.00, to be paid from Federal Funds. This position will provide secretarial service in connection with three (3) projects under National Science Foundation grants, as follows:

<u>Grant</u>	<u>Secretarial Service</u>	<u>Indirect Costs</u>
\$ 63,580.00	\$ 1,500.00	\$ 2,619.00
50,940.00	1,500.00	1,916.00
73,600.00	1,920.00	3,341.00
<u>\$188,120.00</u>	<u>\$ 4,920.00</u>	<u>\$ 7,876.00</u>

and is authorized only for the period presently covered by Grant support, which terminates September 30, 1966.

(cont.)

(Morgan State College-1)

The Department also presented a request of the College to expend \$1,500.00 from "Indirect Costs" for additional part-time clerical assistance.

The Board disapproved this request since State policy dictates that funds allocated for indirect costs be deposited in the State Treasury.

2- The Board approved Construction Item 11 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Morgan State College:

General Construction Loan of 1962 - Item 90	List 19	\$ 103.15
	List 27	41.35
	List 31	393.30
	List 19	856.66
General Construction Loan of 1963 - Item 111	List 26	400.00

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Morgan State College:

William T. King, for Planting. (Item 25) 6,549.50

\$4,446.23 - Item 95, General Construction Loan of 1962
2,103.27 - Item 114, General Construction Loan of 1963.

The Fick Brothers Roofing Company, for Change Order No. 1 to contract approved September 14, 1964, for Roof Renovations at Harper House and Tubman Hall. (C-2-B) 10,307.00

\$1,460.00 for omission of one layer of universal base sheet vapor seal and one layer of 1½" roof insulation and, in lieu thereof, (Credit)

1,460.00 to repair composition felt base flashings, etc., in the Armory Building, repair seams on Truth Hall and repair copper cap flashings, etc., in Library Building. (Debit)

Budget Program 13.02.00.04-08 --

High-V Corporation, for Change Order No. 1 to contract approved November 10, 1964, for Installation of 5KV Feeder in Existing Duct. This Change Order covers additional work required to core out the existing duct to permit installation of the new feeder. (C-2-A) 169.60

General Construction Loan of 1963 - Item 115 --

The John D. Sheetz Construction Company, for Change Order No. 1 to Contract approved May 20, 1964, for Construction of Pedestrian Bridge over Cold Spring Lane. Fee: Diver Brothers. (Item C-23) 542.38

General Construction Loan of 1964 --

Item 80 - Ralph Marcantoni & Sons, Inc., for additional work under Change Order #2, approved October 6, 1964, to contract for Replacing Concrete Sidewalks which was approved August 11, 1964. This additional work is still within the Not To Exceed amount of \$4,000.00 authorized for this Change Order. The original work has been completed at a cost of \$3,193.00. (C-2-C) 707.28

Maryland Reproduction & Supply Co., for Blueprints and instructions to bidders. (Item I-5) 8.64

NEW YORK WORLD'S FAIR 1964-1965:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the New York World's Fair 1964-1965:

Budget Program .06.03.00.63-34 --

Straus-Duparquet, Inc., for Change Order No. 3 to contract approved February 3, 1964, for Furnishing, setting in place and Servicing equipment for food service operations in the Maryland Pavilion. Fee: Tatar & Kelly - Van Fossen Schwab. (Item C-1) \$ 3,667.22

OIL AND GAS LEASES:

1- The Secretary advised the Board of receipt of an application, dated November 5, 1964, received from the New York State Natural Gas Corporation to lease the State's one-fourth interest in the oil and gas under Tract No. 282 and part of Tract No. 186 - 578.77 acres, Garrett County, Maryland. It was stated that the Federal Government has accepted the application of the Company to lease the three-fourths interest of the United States in the oil and gas under these Tracts. This request had been reviewed by the Department of Forests and Parks, which recommended that such a lease be negotiated.

The Board accepted the recommendation of the Department of Forests and Parks, and approved the leasing of the State's one-fourth interest in the oil and gas under the above tracts. It is understood that the leasing of the oil and gas rights includes a right to get to the oil and gas. It is also understood that the Board shall have the final approval of such a lease.

2- The Board, at its meeting of October 6, 1964, requested the Secretary to secure information regarding oil and gas leases which had been executed for land owned by the State of Maryland. It was felt that this information should be considered before any action was taken as to the employment of competent consultants to advise the Board in connection with the many requests being received to lease State-owned lands for oil and gas exploration.

At today's meeting, the Secretary advised the Board that this information had been made available through the Department of Forests and Parks, under date of November 17, 1964, and the Department of Game and Inland Fish, under date of December 3, 1964, as follows:

Department of Forests and Parks:

<u>Lessee</u>	<u>Area</u>	<u>Forest or Park</u>	<u>Duration</u>	<u>Lease Date</u>	<u>Annual Lease Amount</u>
Texas Eastern Transmission Corporation	660.50 @ \$1.00 48.00 @ 2.00 14.60 @ 2.00 <u>973.50 @ 3.00</u> 1,696.60	Savage River	Rental to be re- negotiated in 1984	4/10/64	\$3,705.54
Cumberland & Allegany Gas	1/4 of 2,596 AC @ \$1.00	Savage River	10 yrs. or as long as oil or gas operations, or storage	2/1/62	649.00
Snee and Eberly	1/4 of 764.25 AC @ \$1.00	Savage River	5 yrs. or as long as oil or gas operations, or storage	2/1/62	191.04
Snee and Eberly	1/4 of 1929.13 AC @ \$1.00	Savage River	5 yrs. or as long as oil or gas operations, or storage	4/22/60	482.29
Shell Oil - Raines Property		Rocky Gap	10 yrs. or as long as oil or gas operations, or storage	2/23/61 (assumed)	93.50

Department of Game and Inland Fish;

Texas Eastern Transmission Corporation, for 14.62 acres in Garrett County, Maryland at an annual payment of \$29.20.

The Board approved this report.

DEC 14 1964

PATUXENT INSTITUTION:

The Board approved Construction Item 12 of the agenda of the Department of Budget and Procurement, covering the following expenditure by the Patuxent Institution:

General Construction Loan of 1960 - Item 92	List 53	\$2,419.18
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THE PEALEMUSEUM:

The Secretary presented to the Board a request, dated December 9, 1964, from Mr. Wilbur H. Hunter, Director of The Peale Museum, for permission to borrow the following portraits from the State:

1 - William Smallwood by Charles Willson Peale, 1823.

2 - John Eager Howard by Charles Willson Peale, 1823.

These paintings are desired for the exhibition called "The Peale Family and Peale's Baltimore Museum" to be shown during the period of February 6 to April 4, 1965, in connection with the 150th Anniversary celebration of The Peale Museum.

The Board approved this request and instructed that Mr. Hunter make the necessary arrangements with Mr. James M. Brown, Superintendent of Public Buildings and Grounds, Annapolis, Maryland. It is understood that the Museum will cover these portraits with appropriate insurance.

REGIONAL PLANNING COUNCIL:

Mr. Slicher advised the Board that in accordance with its instructions of August 11, 1964, the proposed operating budget submitted by the Regional Planning Council for the 1966 fiscal year had been carefully reviewed by the Department of Budget and Procurement. The following budget for the Regional Planning Council was recommended by the Department of Budget and Procurement for the Fiscal year 1966:

Number of Positions	24	
Salaries and Wages	\$196,885	
Technical and Special Fees	26,600	
Operating Expenses	<u>452,933</u>	
Total Expenses		<u>\$676,418.00</u>
General Funds	\$ 81,121	
Special Funds	175,297	
Federal Funds	<u>420,000</u>	
Total Funds		<u>\$676,418.00</u>

The law under which the Council functions requires that the State's contribution shall not exceed one-fourth (1/4) of a cent per \$100.00 of the total assessed value of all real property for taxation purposes in the area. The recommended General Fund appropriation of \$81,121.00 represents only .185 of a cent per \$100.00 of the total assessed value of all real property for taxation purposes in the area and is, therefore, within the legal limits set by law. The law also requires that the Board of Public Works approve the budget for the Council.

The Board approved the above budget, as recommended by the Department of Budget and Procurement.

ROSEWOOD STATE HOSPITAL:

1- The Board approved Construction Item 13 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Rosewood State Hospital:

General Construction Loan of 1964 - Item 40	List 33	\$2,949.07
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(Rosewood State Hospital)

2- The Board approved Construction Item 17 of the agenda of the Department of Budget and Procurement for award of the following contracts in connection with equipment for clinical services and research building and Rogers Building for Rosewood State Hospital:

General Construction Loan of 1964 --

Item 40 - Nuclear-Chicago Corporation, for one liquid scintillation system, one automatic Planchet gas flow counting system, and other laboratory equipment.	\$17,604.94
Technicon Chromatography Corporation, for one Technicon Chromatography amino acid analyzer.	15,192.50
Barber-Coleman Company, for one gas chromatography.	7,887.50
Beckman Instruments, Inc., for one Spinco ultracentrifuge and one rotor.	7,348.00
National Instruments Laboratory, Inc., for one spectrophotometer and other laboratory equipment.	6,322.00

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Rosewood State Hospital:

Budget Program 10.03.05.00.00 --

.03-08 - The Fick Brothers Roofing Company, for Roof and Sheet Metal renovations at Hill Cottage, Snack Bar, and Esther Loring Richards Building. (Item 13)	\$ 1,511.00
Maryland Reproduction & Supply Company, for Blueprints and instructions to bidders. (Item I-5)	19.00

General Construction Loan of 1961 - Item 42 --

John K. Ruff, Inc., for Change Order No. 5 to contract approved June 17, 1963, for Clinical Services and Research Building and renovation of Rogers Building. (Item C-9) Fee: Martin Funnell.	800.00
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SALISBURY STATE COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Salisbury State College:

Atlantic General Contractors, Inc., for Construction of Dining Hall-Student Union Building, Including Site Improvements. Basis: Acceptance of Base Bid, Alternates 1, 6, 7 and 14, deferred equipment items totalling \$6,400.00 and further deductions totalling \$41,130.00 based on Addendum No. 4. (Item 24) Fee: Booth & Somers.	\$ 554,760.00
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\$504,253.13 - Item 140, General Construction Loan of 1963
4,665.74 - Item 112, General Construction Loan of 1961
12,117.70 - Item 117, General Construction Loan of 1962
1,575.78 - Item 119, General Construction Loan of 1962
2,837.65 - Item 121, General Construction Loan of 1962
15,810.00 - Item 135, General Construction Loan of 1963
13,500.00 - Item 97, General Construction Loan of 1964.

General Construction Loan of 1964 - Item 97 --

Maryland Reproduction & Supply Company, for Blueprints and instructions to bidders. (Item I-5)	11.40
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SEWAGE TREATMENT WORKS LOAN OF 1962:

The Board approved the recommendation of the State Department of Health that the following State Grants be made from the Sewage Treatment Works Loan of 1962:

WPC-MD-98 - Howard County Metropolitan Commission, Ellicott City Sewerage -	\$257,500.00
WPC-MD-99 - Washington Suburban Sanitary Commission, Piscataway Sewerage -	400,000.00
WPC-MD-101 - LaVale Sanitary Commission, LaVale-Sewerage -	339,750.00

SPRINGFIELD STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Springfield State Hospital:

Budget Program 10.03.06.03-08 --

High-V Corporation, for Primary Entrance Feeders, Power Plant. (Item 14)	\$4,949.00
Maryland Reproduction & Supply Company, for Blueprints in connection with instructions to bidders. (Item I-5)	7.60

General Construction Loan of 1963 --

Item 66 - Kirby & McGuire, Inc., for Change Order No. 2 to contract approved June 16, 1964, for Alterations and Improvements to "A" and "C" Buildings, Women's Group. Fee: Glenn A. Watkins, Inc. (Item C-10)	3,965.00
Item 96 - Maryland Reproduction & Supply Company, for Blueprints and instructions to bidders. (Item I-5)	30.78

SPRING GROVE STATE HOSPITAL:

1- The Board approved Construction Item 14 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Spring Grove State Hospital:

General Construction Loan of 1963 - Item 76	List 11	\$ 106.50
	List 15	1,241.04

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Spring Grove State Hospital:

General Construction Loan of 1960 - Item 63

High-V Corporation, for Change Order No. 1 to contract approved March 17, 1964, for Primary Electric Line relocation. (Item C-11)	140.00
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General Construction Loan of 1963 - Item 72 --

Westcott, for Blueprints and instructions to bidders. (Item I-5)	7.20
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General Construction Loan of 1964 --

Item 50 - Baltimore Photo & Blue Print Company, for Blueprints and instructions to bidders. (Item I-5)	60.00
Item 51 - Charles T. King Company, Inc., for Modification of Ash Handling System. (Item 23)	27,218.00

STATE DEPARTMENT OF EDUCATION:

1- The Secretary presented to the Board a request of the State Department of Education, dated November 27, 1964, for approval to the granting of a six-months educational leave of absence for Mr. Merl D. Myers, Supervisor of the new program of Vocational Rehabilitation for the Mentally Handicapped. The reason for this request is that he may take advantage of a Psychiatric Rehabilitation Training Program, beginning in January, 1965, at either Harvard University or the University of Nebraska. These traineeships are available from the universities to employees of a State rehabilitation agency and stipends are available to cover their current salaries.

The Board approved this request, with the understanding that Mr. Myers will stay on the State's payroll and that his stipend will be turned over to the State to cover his salary.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Department of Education:

The Fabre-Cernak Corporation, for Alterations to Second floor, Southeast Corner of the Building at 2100 Guilford Avenue. (Item 9)	\$16,719.00
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\$7,249.36 - 1965 Budget 1-13.04.02.01
9,469.64 - 1965 Budget 5-13.04.02.01

(State Department of Education-2)

Budget Program 13.04.02.01-08 --

Maryland Reproduction & Supply Co., for Blueprints and instructions to bidders. (Item I-5)

\$ 5.70

STATE DEPARTMENT OF PUBLIC WELFARE:

1- A report was submitted to the Board through the State Department of Public Welfare, of the study made of that Department by the Management Consultant Firm of Booz, Allen and Hamilton, Inc., of New York City, as previously authorized by the Board of Public Works.

The Board referred this report to the State Department of Public Welfare and the Department of Budget and Procurement for study and action.

2- Mr. Raleigh C. Hobson, Director of the State Department of Public Welfare, appeared before the Board in connection with his request of December 8, 1964, for authorization to expend approximately \$298,000.00 from the Contingent Fund for the month of December, 1964, in connection with the Assistance Programs of that Department.

The Board approved this request.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Department of Public Welfare:

Budget Program 11.01.06.04-08 --

R. G. Robeson, Inc., for Underpinning Assistant Supervisor's dwelling at Green Ridge Boys' Forestry Camp. (Item 15)

\$1,547.25

General Construction Loan of 1959 - Item 66 --

Cancellation of the unused portion of appropriation for completed "Planning and preparation of preliminary plans and specifications for new Vocational Training School for Boys (200 capacity)" project and transfer the cash to the Annuity Bond Fund. (M-4-C)

5,891.78+ +

General Construction Loan of 1962 - Item 75 --

Russell L. Hamilton, for Change Order No. 1 to contract approved September 14, 1964, for Completion of New Day Room. (Item C-12)

300.00

STATE EMPLOYEES:

1- See: Department of Employment Security
Maryland Geological Survey
Maryland House of Correction
Maryland Correctional Institution - Hagerstown
Maryland Hospital Commission
Maryland Penitentiary
State Department of Education
Morgan State College, of these Minutes.

2- After due consideration, the Board approved the following extensions of sick leave:

Department of Employment Security - Mr. Anthony Guarilla, Storekeeper V, for a period of three months from December 7, 1964.

Department of Maryland State Police - Mrs. Jeanetta M. Files, Data Processor I, for a period of three months from November 24, 1964. If at the end of that time, employee is unable to return to duty, it was suggested that her case be reconsidered and a determination be made as to whether additional leave should be granted.

Springfield State Hospital - Mrs. Elizabeth M. Dearing, Psychiatric Aide I, for a period of three months from October 27, 1964 to January 27, 1965. If at the end of that time she is unable to return to duty, it was suggested that her case be reconsidered and a determination be made as to whether or not additional leave should be granted.

(cont.)

(State Employees-2)

State Roads Commission - Mr. Joseph Claude Hayden, Engineering Associate IV, Division 56.1 of the State Roads Commission, for the period from December 11, 1964 to February 26, 1965. It is noted that Mr. Hayden's full year of paid sick leave will end February 26, 1965, and that this will be the first and only extension request in his case.

STATE FIRE PREVENTION COMMISSION:

The Board approved the request of the State Fire Prevention Commission, dated November 20, 1964, for permission to obtain a blanket bond in the amount of \$2,500.00 for the twelve employees of the Fire Marshal's Office.

STATE OFFICE BUILDINGS:- BALTIMORE:---

1- The Board approved Item M-4-B of the agenda of the Department of Public Improvements relating to the State Office Buildings, as follows:

Item M-4-B- "Reference is made to Item I-9-A of this Department's agenda of December 31, 1963 whereby approval was granted for payment of invoice for blueprints in the amount of \$1.80 from Item 8 of the General Construction Loan of 1963 to Preston Reproduction and Supply Company. Approval is requested for cancellation of the authorization and return of the funds to the unallocated balance of the appropriation".

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Office Buildings - Baltimore:

The Fabre-Cernak Corporation, for Alterations to second floor,
Southeast corner of the building at 2100 Guildord Avenue.
(Item 9) \$16,719.00

\$7,249.36 - 1965 Budget 1-13.04.02.01
9,469.64 - 1965 Budget 5-13.04.02.01.

General Construction Loan of 1963 - Item 8 --
Cancellation of unused portion of appropriation for completed
"Renovation of Old Department of Motor Vehicles Building"
project. Bonds will not be issued. (M-4-D) 7.50 +

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal or transfer of the following State Property no longer needed in connection with the conduct of the State's business by the agency indicated:

Boys' Village of Maryland - livestock	\$ 465.22
Civil Defense Agency - motor vehicles	1,375.00
Comptroller of the Treasury - office equipment	55.00
Crownsville State Hospital - office, farm and maintenance equipment	1,966.75
Department of Budget and Procurement - office equipment	160.00
Department of Forests and Parks - farm equipment	50.00
Department of Game and Inland Fish - confiscated weapons and maintenance equipment	1,845.74
Department of Mental Hygiene - office equipment	365.00
Department of Maryland State Police - motor vehicle	362.50
Eastern Shore State Hospital - office equipment and scrap	114.50
Henryton State Hospital - maintenance equipment	80.00
Maryland Correctional Institution - Hagerstown - livestock and farm equipment	1,218.74
Maryland House of Correction - livestock	2,076.60
Maryland Penitentiary - office and shop equipment and scrap	1,539.32
Mt. Wilson State Hospital - livestock and motor vehicle	867.92
Spring Grove State Hospital - scrap	267.24
State Athletic Commission - office equipment	29.40
State Auditor - office equipment	22.50
State Department of Health - office and laboratory equipment	3,142.60
State Roads Commission - office and road equipment, scrap and motor vehicles	15,336.66
Towson State College - recreational equipment	50.00
University of Maryland - motor vehicle	75.00

(cont.)

(State Property)

Bowie State College - motor vehicle	\$ 325.00
Boys' Forestry Camps - motor vehicle	828.00
Department of Game and Inland Fish - motor vehicles	1,975.00
Department of Water Resources - motor vehicle	1,228.00
Henryton State Hospital - motor vehicles	975.00
Maryland Correctional Institution - motor vehicle and livestock	1,241.71
Maryland House of Correction - motor vehicle	125.00
Mt. Wilson State Hospital - motor vehicle	125.00
Rosewood State Hospital - motor vehicles	1,325.00
Spring Grove State Hospital - motor vehicle and livestock	253.16
State Department of Health - office equipment	287.00
State Use Industries - motor vehicle	609.09

Boys' Village of Maryland - inventory transfer of one Toro 3-gang reel mower to Bowie State College.

Department of Chesapeake Bay Affairs - remove from inventory and junk four outboard motor boats.

Department of Mental Hygiene - inventory transfer of one (1) Secretarial desk and two (2) Executive desks from Headquarters to Springfield State Hospital. One (1) Thermofax copying machine from Eastern Shore State Hospital to Headquarters unit at 2100 Guilford Avenue, Baltimore.

Eastern Shore State Hospital - remove from inventory of Eastern Shore State Hospital and dispose of as junk a supply of books entitled "Building Code of the State of Maryland".

Maryland Traffic Safety Commission - remove from inventory and junk one desk which is no longer usable and transfer to the inventory of the State Office Buildings - Baltimore, one water cooler and one fire extinguisher.

Department of Public Improvements - reduce inventory by \$695.07, representing the book value of equipment which is worn out or lost. Also remove from inventory records and dispose of as junk a supply of books entitled "Building Code of the State of Maryland".

Military Department - remove from inventory and junk a list of equipment at six armories.

Rosewood State Hospital - remove from inventory and junk a list of equipment which is beyond economical repair.

State Auditor - remove from inventory and junk one desk pad with glass panel.

State Department of Health - inventory transfer of one Addressograph and four cabinets for addressograph plates to the University of Maryland to be used by the student newspaper.

State Department of Health - remove from inventory and junk a list of equipment which is no longer usable and has no resale value.

State Department of Health - Deer's Head State Hospital - remove from inventory and junk a list of equipment - four coffee urns and six galvanized ice chests, which are no longer usable.

State Department of Public Welfare - Somerset County Welfare Board - remove from inventory and junk one bookcase.

State Office Buildings - Baltimore - inventory transfer of one desk to the State Insurance Department.

Commissioner of Personnel - inventory transfer of three 10-drawer card files, two 5-drawer card files, and two bases for these files to the Board of Motion Picture Censors.

STATE RECORDS:

The Board approved the following Records Retention Schedules submitted by the Hall of Records Commission on November 7, 1964:

Unsatisfied Claim and Judgement Fund
Department of Correction

No. 427
" 428

STATE ROADS COMMISSION:

1- The Secretary presented to the Board a request, dated December 10, 1964, received from Mr. LeRoy C. Moser, Chief of the Right-of-Way Division of the State Roads Commission, that the Commission's Policy Memorandum 80.2-1 (Revised November 6, 1963) be modified to require notification to the State Planning Department only in cases where a parcel or contiguous parcels of excess land contain five (5) acres or more. The Board was advised that this change is also recommended by the State Planning Department, as per letter to the State Roads Commission under date of November 30, 1964.

Action on this request was deferred pending a review of the Policy Memorandum by the individual members of the Board. The Secretary was instructed to request Mr. Moser to appear before the Board at its next meeting to discuss the entire Policy.

2- The Board approved the request of the State Roads Commission of November 6, 1964, for permission to dispose of the following excess land "To Be Offered to Adjoining Owners", submitted under Policy Memorandum 80.2-1 (Revised November 6, 1963), Submission No. 15:

Contract B-635-7-420, Baltimore Beltway, Harford Road
to Belair Road - Item 46841 - Former John B. Reid Property.

3- The Board approved the request of the State Roads Commission of November 10, 1964, for permission to dispose of the following excess land "To Be Offered to Adjoining Owners", submitted under Policy Memorandum 80.2-1 (Revised November 6, 1963), Submission No. 16:

Contract F 522-13-720 - U. S. Route 15 - Item 48345 -
former Katherine Fogle Property, Item 48346 - Former
Orville Smith Property.

4- The Board approved the request of the State Roads Commission of November 24, 1964, for permission to dispose of the following excess land "To be Offered to Adjoining Owners", submitted under Policy Memorandum 80.2-1 (Revised November 6, 1963), Submission No. 13:

Contract C1 341-3-720 - Maryland Route 97, Westminster
By-Pass to Fenby - Item 40226 - William A. Lang Property
Item 40227 - Sara J. Young Property
Item 40228 - Jacob C. Starner Property

5- The Board approved the request of the State Roads Commission of November 30, 1964, for permission to dispose of the following excess land "To Be Offered to Adjoining Owners", submitted under Policy Memorandum 80.2-1 (Revised November 6, 1963), Submission No. 19:

Contract Wo 223-1-111 - Contract Wo 306-1-120 - U. S. Route 13,
Pocomoke City to Virginia State Line - Item 11846 - Former U.
Grant Paradee Property (Mary Leister Property - Item 45112)

6- The Board confirmed the approval which had previously been given by the individual members to the State Roads Commission for execution of the following deeds to:

Victory Post No. 155 of the American Legion, Incorporated, for 0.104⁺
acre of excess land in Allegany County, being portion of former
Reuel C. Roberts property, R/W Items 49571 & 50559, Contract
A-457-13-620.

United States of America, Department of Commerce, Bureau of Public
Roads, for 0.44⁺ acre of excess land in Anne Arundel County,
acquired from grantee for highway purposes, subject to reverter
clause if no longer required by SRC; said property to be re-
conveyed to U. S. Government, which will convey same to Messrs.
Eugene F. Baldi & John M. Asha, owners of remainder of property,

(cont.)

(State Tax Rate)

analysis indicated that a rate of 18¢ should be set for the Taxable Year 1965. A special meeting of the Board of Public Works was called by its Secretary on November 23, 1964, in order that the tax rate could be set by the deadline date of December 1, 1964. The Board unanimously adopted an 18¢ tax rate for the Taxable Year 1965.

"The preliminary study prepared in October, based on incomplete data as to the assessable basis, had indicated that a continuance of the 15¢ State property tax rate would have resulted in an estimated deficiency of approximately \$3,600,000 in the Annuity Bond Fund at June 30, 1966. Assuming a continuance of the 15¢ tax rate, the use of the revised figure on the assessable basis obtained from the Department of Assessments and Taxation would have resulted in a deficiency still above \$3,000,000.

"It is therefore apparent that had it not been for the non-collection of approximately \$6,702,000, during the transitional period, as provided for by Chapter 825 -- Acts of 1963, from eleven counties and Baltimore City, no increase in the State tax rate would have been necessary since there would have been a reserve of more than \$3,000,000 in the Annuity Bond Fund.

"No criticism is intended of Chapter 825 of the Laws of 1963. Certainly, this is one of the most far-sighted pieces of legislation enacted in Maryland in recent years. When its objectives are fully attained a long step forward will have been taken in laying the ground work for improved fiscal relations between the State and its political subdivisions.

"The Board of Public Works cannot utilize the State's general fund surplus to pay the principal and interest on the bonded debt in whole or in part. Existing law requires that all funds for servicing the State's debt be raised from the State property tax levy and requires that the Board of Public Works set the rate at a level sufficient to provide the necessary funds.

"Perhaps this situation will not always exist. At the present time, the Commission on State and County Finance is studying the entire tax structure of the State. It may be hoped that whatever program it recommends will include provisions for ultimately withdrawing the State from the field of property taxes. To do so it will need to find means of financing future State bond issues from other sources of revenue without disturbing Maryland's present A.A.A. bond rating which is largely based on the State's policy of retiring its bonded debt within a fifteen year period."

The Board accepted this information and instructed that it be made a part of the "State Tax Rate" records and file.

STATE TREASURER:

1- The Board accepted and approved the report to the State Treasurer's Office from The Equitable Trust Company, covering various investment transactions for the State Accident Fund for the period October 21, 1964 through November 22, 1964.

2- The Secretary submitted to the Board the following reports received from the State Treasurer covering investment transactions for State Funds, which were completed by the State Treasurer since the last meeting of the Board:

November 10, 1964

STATE OF MARYLAND-GENERAL FUNDS:

Purchase of \$5,000,000 United States Treasury Bills, due 1/28/65.

November 12, 1964

Subscribed to \$10,000,000 United States Treasury Bills, due 5/13/65.

Collection and deposit of \$10,000,000 United States Treasury Bills, matured 11/12/64.

Purchase of \$5,000,000 United States Treasury Bills, due 1/28/65.

(cont.)

November 19, 1964 STATE HIGHWAY CONSTRUCTION BOND-SECOND ISSUE FUND:
Collection and deposit of \$5,000,000 United States Treasury Bills, matured 11/19/64.

STATE HIGHWAY CONSTRUCTION BOND-SECOND ISSUE-SINKING FUND:
Purchase of \$1,600,000 United States Treasury Bills, due 6/30/65.
Purchase of \$2,600,000 United States Treasury Bills, due 11/15/67.

November 25, 1964 STATE ROADS COMMISSION-STATE HIGHWAY CONSTRUCTION BOND-SINKING FUND:
Sale of \$1,000,000 United States Treasury 2-1/2% Bond, due 6/15/1962-67.

November 27, 1964 Collection and deposit of \$850,000 and \$1,475,000 United States Treasury Bills, matured 11/27/64.

STATE OF MARYLAND-GENERAL FUNDS:
Collection and deposit of \$5,000,000 United States Treasury Bills, matured 11/27/64.
Collection and deposit of \$7,000,000 United States Treasury Bills, matured 11/27/64.
Collection and deposit of \$8,000,000 United States Treasury Bills, matured 11/27/64.

November 30, 1964 Collection and deposit of \$5,000,000 United States Treasury Bills, matured 11/30/64.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

1- See: Peale Museum, of these Minutes.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Superintendent of Public Buildings and Grounds:

Budget Program 06.16.00.02-08 --

Harrison & Palmer, Inc., for Furnishing and Installing Lighting Fixtures in The Law Library, Court of Appeals Building.
(Item 7)

\$ 395.00

TOWSON STATE COLLEGE:

1- The Board approved Construction Item 15 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Towson State College:

General Construction Loan of 1962 - Item 129	List 17	\$ 729.42
General Construction Loan of 1963 - Item 144	List 16	3,592.73
	List 21	573.04

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Towson State College:

Ratrie, Robbins & Schweitzer, Inc., for Change Order No. 1 to contract approved September 14, 1964, for Construction of Road from Laboratory School to Library and Parking Lot for Men's Dormitories. Fee: Benjamin Beavin Company. (C-5-A) \$ 801.00

\$388.00 - Item 146, General Construction Loan of 1963
413.00 - Item 133, General Construction Loan of 1962.

Budget Program 13.08.06.04-08 --

The Wallace & Gale Company, for Change Order No. 1 to contract approved September 14, 1964, for Roofing and Sheet Metal repairs at Prettyman, Stephens, Richmond and Newell Halls.
(C-5-C)

168.00

(cont.)

who will convey said 0.44⁺ acre to State of Maryland to use of SRC, subject to reverter clause in favor of Messrs. Baldi & Asha; Contract AA-471-520.

Moses Montefiore Emunath Israel Woodmor Hebrew Congregation, for 0.78⁺ acre of excess land in Baltimore County, being portions of former properties of John B. King, Jr., R/W Item 26246; Dove Prather, R/W Item 26479; Henry C. Wagner, R/W Item 41376 & Leonard E. Grove, R/W Item 46817, Contract B-635-15-420.

El Cortez Motel Corporation, for 0.49⁺ acre of excess land in Washington County, being portion of former Richard L. Kesselring property, R/W Item 39106, Contract W-446-15-620.

Elizabeth Ruth Thomas, for 0.20⁺ acre of excess land in Anne Arundel County, being portion of former Annie J. Lockett property, R/W Item 17161, Contract AA-263-1-515.

Mary Morris Chaney Booth, for 0.71⁺ acre of excess land in Anne Arundel County, being 0.23⁺ acre of former Floyd E. Williams property, R/W Item 37849; and 0.48⁺ acre of former Joseph D. Walton property, R/W Item 43932, Contract AA-498-1-520.

Mary Anne Brinsfield and J. Stewart Brinsfield, husband, for 8.716⁺ sq. ft. of excess land in Baltimore County, being portion of former Ernest F. Maisel property, R/W Item 35405, Contract B-635-12-420.

Angela, Inc., a Maryland Corporation, for 0.11⁺ acre of excess land in Baltimore County, being portions of former properties of E. J. O'Dell, R/W Item 35706; and Jacob A. Reich, R/W Item 35868, Contract B-635-12-420.

Bennett Construction Co., Inc., for 1.35⁺ acres of excess land in Montgomery County, being portion of former Peter Jones Estate property, R/W Item 48288, Contract M-512-50-320.

Luigi Paoletti and Josephine K., wife, for two parcels of excess land in Allegany County, being 0.05⁺ acre of former Domenico Ali property, R/W Item 41846; and 0.04⁺ acre of former properties of George L. Arbogast, R/W Item 41848; Henry Daugherty, R/W Item 41849; and Nicholas Scarpelli, R/W Item 41850, Contract A-452-4-620.

Esther L. Pennell, for 25⁺ sq. ft. of excess land in Allegany County, being portion of former Harry C. Jones, et ux, property, R/W Item 43875, Contract A-452-11-620.

7- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the State Roads Commission:

Budget Program 3-08.01.00.38 --

S. H. Jackson, for Change Order No. 1 to contract approved September 14, 1964, for Installation of Emergency Generator at District #4 Office Building. (Item C-22) Credit. \$ 710.80 +

STATE TAX RATE:

At the specific request of the State Comptroller, the following report made by him with reference to Uniform Taxable and Fiscal Year, State Debt, and State Property Tax is spread upon these Minutes:

"Prior to the enactment of Chapter 825 of the Laws of Maryland of 1963, the counties and Baltimore City had established widely varying timetables and time periods for the assessment of real and personal property, the imposition and collection of taxes thereon, and the budgeting of the proceeds of these taxes. At the time Chapter 825 became law, eighteen counties had a date of finality of January 1, while five counties and Baltimore City had a date of finality other than January 1; three counties had a taxable year that commenced on July 1, while twenty counties and Baltimore City had a taxable year that commenced on January 1; twelve counties had a fiscal year that began on July 1, while eleven counties and Baltimore City had a fiscal year that began

on January 1. There were at least nine different dates as of which real and personal property taxes were due and payable in these twenty-four political subdivisions, July 1 being the due date in only eight of them. Because of these local variances, the obtaining of immediate Statewide uniformity would have been all but impossible. Thus, Section 2 of Chapter 825 creates a three year transitional period ending June 30, 1966, within which each political subdivision must bring itself into compliance.

"The enactment of Chapter 825 of the Laws of 1963 is intended to accomplish the following:

- (1) Establishment of a uniform date of finality for the State and all of its political subdivisions which will be January 1, 1966 and each January 1st thereafter.
- (2) Establishment of a uniform semi-annual date of finality which will be July 1, 1966 and each July 1st thereafter.
- (3) Establishment of a uniform fiscal year beginning July 1, 1966. This will be the period beginning each July 1st and ending the following June 30th and will mean that, in Maryland, all levels of government, Federal, State, County, and Municipal will operate on a uniform fiscal year.
- (4) Establishment, for the State and all of its political subdivisions, of a uniform taxable year which, beginning on July 1, 1966, will be the same as the fiscal year.
- (5) Establishment of a uniform due date on which all real and personal property taxes become due and payable. This date is established as July 1, 1966 and July 1st of each year thereafter.
- (6) Establishment of a uniform date on which such taxes are in arrears and begin to bear interest. This date is established as October 1st of each year.

"To clarify certain aspects of the Act the Board of Public Works obtained from the State Law Department an Opinion dated October 29, 1963. Included in this Opinion was a ruling to the effect that the conversion by the State of its own taxable year from a calendar year basis (January 1st to December 31st) to a fiscal year basis (July 1st to June 30th) would constitute a gap of six months in State taxable years and in a sense in taxpayer liability.

"The State was therefore prohibited from requiring the counties and Baltimore City, when levying local taxes for the fractional period of transition, to include the State property tax.

"This non-collection of State property tax during the six month transitional period, by eleven counties and Baltimore City, will in effect mean that on June 30, 1966 the proceeds of the State property tax credited to the Annuity Bond Fund will have been reduced by an estimated \$6,702,000.

"In October 1964 the Comptroller requested that a complete study of the State's Bonded Debt be prepared for presentation at a meeting of the Committee to Study the State Debt. The data was compiled and presented to the Committee on November 9, 1964. An analysis showed that the maintenance of a 15¢ tax rate during the past four years (Fiscal Years 1961-1964 inclusive) with an ever increasing Debt Service Requirement could not be continued. It further indicated that, due to the non-collection of taxes in the amount of approximately \$6,702,000 from eleven counties and Baltimore City during the change over period, the tax rate for the Taxable Year 1965 should be increased to 19¢ in order to avoid a possible deficiency in the Annuity Bond Fund. It was further pointed out that estimated figures had been used for the assessable basis and that revised figures then being compiled by the Department of Assessments and Taxation might increase the base sufficiently to reduce the rate to 18¢. It was therefore decided to withhold a recommendation to the Board of Public Works until this data was available and incorporated in the analysis. Revised data on the assessable basis was received on Friday, November 23, 1964. The final

(cont.)

(Towson State College-2)

State Treasurer's Fire Loss Account Number 11-06.05.00.21 --
 Item 43 - Harford Contracting Co., Inc., for Razing East
 Dormitory Building. (Item 12-A) \$2,300.00

General Construction Loan of 1962 - Item 129 --
 United States Bronze Sign Company, Inc., for Bronze Plaque
 for Women's Dormitory. (Item 12-B) 175.00

General Construction Loan of 1964 --
 Item 106 - All State Paving, Inc., for Change Order No. 1
 to contract approved November 10, 1964, for
 new sidewalks, replacement of old sidewalks
 and other work. (C-5-B) 3,638.90

Item 107 - James Posey & Associates, Engineer, for Engineering
 appointment for work in connection with renewal
 of heating system (including installation of heat
 controls) and plumbing in Stephens Hall.
 Fee: Straight 8%. (A-1-C) - - -

UNIVERSITY OF MARYLAND:

1- The Board approved Construction Item 16 of the agenda of the Department
 of Budget and Procurement, covering the following expenditures by the Uni-
 versity of Maryland:

General Construction Loan of 1962 - Item 145	List 117	\$1,350.00
Item 146	List 130	1,099.74
General Construction Loan of 1963 - Item 156	List 121	594.00
	List 133	78.35
	List 134	85.80
General Construction Loan of 1964 - Item 116	List 113	47.39
	List 115	12.14
	List 118	1,793.50
	List 136	846.58

2- Baltimore County Campus -

a. Upon the recommendation of the Department of Public Improvements,
 the Board approved the cancellation of the following for the University of
 Maryland-Baltimore County Campus:

General Construction Loan of 1961 - Item 141 --
 Cancellation of the unused portion of the appropriation
 for completed "Construction of two electrical substa-
 tions and appurtenances" project, and transfer the
 cash to the Annuity Bond Fund. (Item M-4-C) 7,540.34+

b. Upon the recommendation of the Department of Public Improvements,
 the Board approved award of the following contract for the University of Maryland -
 Baltimore County Campus:

General Construction Loan of 1963 - Item 177 --
 Rogers, Taliaferro, Kostritsky & Lamb, for Architectural
 services in preparation of master plan through October
 31, 1964. (Item I-1) 2,825.85

3- College Park -

a. Upon the recommendation of the Department of Public Improvements,
 the Board approved the cancellation of the following for the University of
 Maryland-College Park:

General Construction Loan of 1959 - Item 133 --
 Cancellation of the unused portion of the appropriation
 for completed "Equipment for College of Business and
 Public Administration and Classroom Building" project,
 and transfer the cash to the Annuity Bond Fund. (M-4-C) 15.94+

General Construction Loan of 1961 --
 Cancellation of the unused portion of the appropriation for
 completed "Equipment for additional floor to Physics
 Building and Mathematics Building" project, and transfer
 the cash to the Annuity Bond Fund. (M-4-C) 201.17+

(cont.)

(University of Maryland-College Park)

General Construction Loan of 1961 - Item 133 --

Department of the Physical Plant, University of Maryland, College Park, to reimburse the Department for work done in connection with heat for the second and third floors.
(I-2-B)

\$ 113.82

General Construction Loan of 1962 --

Item 141 - Department of the Physical Plant, University of Maryland, College Park, to reimburse the Physical Plant Department for work accomplished under contract for Planting at Denton Hall and Dining Hall No. 4. (I-2-C)

2,593.88

Item 144 - Department of the Physical Plant - Fund ZH, Budget QD 15, to reimburse the Department for work accomplished in connection with the renovation of the second floor of Woods Hall.
(I-2-A)

1,895.87

Item 147 - Cancellation of unused portion of appropriation for completed "Equipment for new men's dormitory" project. Bonds will not be issued.
(M-4-D)

21.66+ +

General Construction Loan of 1963 --

Item 161 - Gardens Reproduction & Photoprint Company, for Blueprints and instructions to bidders.
(Item I-5)

12.63

Item 173 - Westcott, for Blueprints and instructions to bidders. (Item I-5)

40.93

4- Eastern Shore Campus -

The Board approved Item A-1-A of the agenda of the Department of Public Improvements relating to the University of Maryland-Eastern Shore Campus, as follows:

Item A-1-A - "Reference is made to the following Architectural/Engineering appointments which were previously submitted for approval and at which time it was stated that fee was to be negotiated. Since that time, fee basis has been determined and it is requested that the following previous approvals made at the August 11, 1964 meeting be amended as follows to show fee schedule:

UNIVERSITY OF MARYLAND, CENTRAL EASTERN SHORE CAMPUS: "Preliminary planning for campus development"

ENGINEER: Civil Engineering & Site Work & Utilities - Green Assoc.
ARCHITECT: Booth and Somers
ORIGINALLY APPROVED: Item A-2-U, this Department's agenda August 11, 1964
FEE: Preliminary work to be on a cost-plus basis in accordance with Standard Form of Agreement with Architects/Engineers. Type "B" Schedule if Agreement is extended.
FUND SOURCE: Item 130, General Construction Loan of 1964."

5- Western Maryland Campus -

The Board approved Item A-I-B of the agenda of the Department of Public Improvements relating to the University of Maryland-Western Maryland Campus, as follows:

Item A-1-B-- "Reference is made to the following Architectural/Engineering appointments which were previously submitted for approval and at which time it was stated that fee was to be negotiated. Since that time, fee basis has been determined and it is requested that the following previous approvals made at the August 11, 1964 meeting be amended as follows to show fee schedule:

UNIVERSITY OF MARYLAND, CENTRAL WESTERN MARYLAND CAMPUS: "Preliminary Planning for campus development"

ENGINEER: Civil Engineering & Site Work & Utilities - Whitman, Requardt and Associates
ARCHITECT: Meyer, Ayres and Saint
ORIGINALLY APPROVED: Item A-2-V, this Department's agenda August 11, 1964

(cont.)

(University of Maryland-Western Maryland Campus)

Item A-I-B - (continued)

FEE: Preliminary work to be on a cost-plus basis in accordance with Standard Form of Agreement with Architects/Engineers, Type "B" Schedule if Agreement is extended.

FUND SOURCE: Item 131, General Construction Loan of 1964.

REMARKS: This appointment was originally approved for Meyer and Ayres but since that time another partner has been taken into the firm. It is requested that the approval previously given at the August 11, 1964 meeting be changed from Meyer and Ayres to Meyer, Ayres and Saint, as noted above."

ASSAWOMAN BAY:

The Secretary reported to the Board that he had received an application, dated December 7, 1964, from Caine Keys, Inc., of Ocean City, Maryland, for a permit to construct timber bulkheading, earthen dikes, to dredge, to fill and to undertake all other manner of edification and physical operation as may be required to construct the urbanization titled "Caine Keys", as illustrated and defined on the plat, titled "Permit Application Plat for Caine Keys", attached to the application.

The Secretary stated that he had requested the Department of Chesapeake Bay Affairs and the Department of Water Resources to review and comment on the application. Also, that copies of the application request had been sent to the State Law Department for advice as to the manner and procedure that the application should be considered by the Board.

The Board accepted this report.

DEPARTMENT OF FORESTS AND PARKS:


The Board approved Item P-3-A which was submitted on the agenda of the Department of Public Improvements for the meeting of November 10, 1964, whereby the Department of Forests and Parks is authorized to negotiate for 206.37 acres, more or less, with improvements, owned by Anne Pearl Downes for the use of Tuckahoe State Park.

This item was deferred at the November 10, 1964 Board meeting. The Comptroller had raised the question of "why should the State pay for the old buildings, mentioned in the Appraisal, which are to be razed."

Mr. William A. Parr, Superintendent of State Parks, explained in his letter of December 7, 1964, to Mr. Backhaus, that "while my recommendation was that most of the buildings should be sold or razed after acquisition, I think it is only fair to the property owner to point out that although these buildings have no value to the State they do to the property owner and serve a purpose for her, and the State would be required to pay for these buildings if we went to condemnation. Few properties acquired for public improvements can be used on the particular project involved, and if we were to try to acquire the property without the buildings we would not only be leaving an island within the park area which would undoubtedly have to be acquired at a later date and higher price because of the establishment of the park, but we would also probably have to pay severance damages at the time of the purchase of the rest of the property, which would amount to more than the value of the buildings."

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Andrew Heybeck, Jr.
Secretary

